Authorization / Renewal of Authorization under Bio-Medical Waste Management Rules, 2016

1	**Name of Approval / NOC / License/ Registration**	**Authorization / Renewal of Authorization under Bio-Medical Waste Management Rules, 2016**
2	**Competent Authority**	**Effluent Generation – More than 100 KLD:** Member Secretary, APPCB
3	**Applicability Criteria**	Applicable to the Health Care Facilities (HCF) which generates Bio-Medical Wastes such as hospitals, nursing homes, clinics, dispensaries, veterinary institutions, animal houses, pathological laboratories, blood banks, AYUSH hospitals, clinical establishments, research or educational institutions, health camps, medical or surgical camps, vaccination camps, blood donation camps, first aid rooms of schools, forensic laboratories, and research labs.
4	**Stage**	Pre-Operations
5	**SLA/ Number of Days**	**Bed Strength >=200 beds** - 21 Days **Bed Strength > 25 & <200 beds** - 15 Days **Bed Strength < 25 beds** - 7 Days
6	**Documents Required**	**Authorization (Fresh)** 1. Registration certificate of the DM&HO (District Medical & Health Officer) 2. Agreement copy of the CBWMTF -Common Bio -medical Waste treatment and disposal facility 3. Latest copy of the bill of the CBWTF **Renewal of Authorization** 1. Copy of the earlier consent order / BMW Authorization 2. Compliance report on conditions on the earlier consent order / BMW Authorization 3. Agreement copies of the CBWMTF -Common Bio -medical Waste treatment and disposal facility 4. Latest copy of the bill of the CBWTF
7	**Form Submission**	Form II- Application for Authorization or Renewal of Authorization

Hierarchy level	Approval Hierarchy	Assessment type	Timeline (days)
1	Regional Officers of Concerned Districts	Review and forward	45
2	• **Bed strength <25**: Concerned Regional Officer • **Bed strength >=25 and <199**: Zonal Officer **Bed strength >=200:** Head Office - APPCB	Review and Approval	45

8	**Procedure for getting license**	An IT enabled platform will accept and electronically transfer applications to respective Competent Authorities as well as track & monitor status of the application. Under this system,

Step 1: Applicant logs in the AP Single Desk Portal (SDP) to apply for the Authorization / Renewal of Authorizations.

Step 2: The applicant submits the online application form along with the required documents on SDP. The SDP provides a unique application number which can be used to track the status of application.

Step 3: On receipt of the application, the system will forward it to the concerned regional officer of APPCB through online.

Step 4: All the Regional Officers of APPCB will be provided online access to the Portal through a secure user id and password, to process the applications forwarded to them.

If bed strength is < 25
Step 5: The concerned regional officer shall issue the Authorization

If bed strength is > = 25 & < 199
Step 5: The regional officer shall forward the application to zonal officer post scrutiny.
Step 6: The Zonal officer, post review, shall issue the authorization

If bed strength > = 200
Step 5: The regional officer shall forward the application to Head Office, APPCB if the bed strength is more than 200

Step 6: The Head Office of APPCB will process the application and communicate the decision (approval /rejection along with comments) and upload the same in the AP Single Desk Portal within the prescribed time limit.

Step 7: Once the application is approved, the applicant can take a printout of the same.

Step 8: At each stage of the application, an email and SMS alerts will be sent to the applicant

Internal File Movement –
Competent Authority – Head Office

Hierarchy level	Approval Hierarchy	Assessment type	Timeline (days)
1	Regional Officer - APPCB	Review & Joint Inspection by RO & ZO	7
2	Inspection Report upload	Inspection Report through zonal office	3
3	CTO / BMW Committee Meeting chaired by MS, APPCB	Review of Inspection report & Approval	7
4	Approval by Competent Authority (MS, APPCB)	Final Approval	4

Competent Authority – Zonal Office

Hierarchy level	Approval Hierarchy	Assessment type	Timeline (days)
1	Regional Officer - APPCB	Review & Inspection	6
2	CTO / BMW Committee Meeting chaired by JCEE, APPCB	Review of Inspection report & Approval	7
2	Approval by Competent Authority (JCEE, ZO)	Final Approval	2

Competent Authority – Regional Office

Hierarchy level	Approval Hierarchy	Assessment type	Timeline (days)
1	Regional Officer – APPCB	Review & Inspection	2
2	CTE Committee Meeting chaired by EE, APPCB & Approval	Review of Inspection report & Approval	5

9	**Fee & Mode of Payment**	**For fresh authorizations** - Fee of Rs.100/- (Rupees one hundred only) per bed per annum
		For renewal authorizations -Rs.50/- (Rupees Fifty only) per bed per annum
		For the hospitals and Health Care Facilities (HCFs) and in case of Clinics, Pathological Laboratories and Blood Banks - a flat charge of Rs.1000/- (Rupees one thousand only) per annum as processing fee